



Scouts ACT
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Be Prepared...
for new adventure!

POSITION DESCRIPTION

(Secondary Appointment)

TITLE: Program Leader, STEM

RESPONSIBLE TO: Branch Commissioner, Special Interest Areas

REPORTING AND RELATIONSHIPS AND TENURE:

The Program Leader, STEM reports to the Branch Commissioner, Special Interest Areas.

- The initial term is for up to three years.
- The term is subject to performance outcomes and achievements relevant to the Individual Adult Volunteer Plan, which is reviewed annually.
- It is expected that an annual Individual Adult Volunteer Plan will be completed, discussed and agreed with the Branch Commissioner, Special Interest Areas.

PURPOSE OF THE POSITION

The Program Leader, STEM will support leaders in delivering the Scout Program with a particular focus on supporting leaders and youth to develop themselves either individually or in small project patrols to complete the Special Interest Award - STEM. This will include working in partnership with the Branch Commissioner - Special Interest Areas and Branch Commissioner - Major Events to deliver larger events and Branch wide initiatives.

RESPONSIBILITIES AND DUTIES

While carrying out the responsibilities of the role, the Program Leader, STEM will always uphold the purpose, principles and values of Scouts Australia, will adhere to the Adult Code of Conduct and Code of Ethics, will abide by WOSM, National and Branch policies and will behave in accordance with the Scout Law and Promise. Importantly, the Program Leader, STEM will comply with, and ensure the implementation of all applicable legislative and statutory regulations pertaining to delivery of the Youth Program.

The Program Leader, STEM will:

1. Coordinate with the relevant Branch Commissioners to deliver the events and activities as part of the team.
2. Lead and manage the members of ACT Scouts in the development and delivery of the STEM Special Interest Areas and the additional awards available to youth members.
3. Support and encourage Youth to undertake the STEM Special Interest Area badgework.
4. Support and encourage Youth to complete relevant additional awards.
5. Maintain ongoing training.
6. Undertake other functions and tasks deemed relevant to the role that may arise from time to time.
7. Encourage the effective delivery of both specific and wider aspects of the Scouting Program.
8. Support the 'Youth leading, Adult supporting' philosophy of Scouts Australia and ensure that youth members are involved and empowered within the portfolio and encouraged and supported in leadership opportunities.



KEY SELECTION CRITERIA

Qualifications

- Hold a Scouts ACT Leader Appointment - this is with another position in the Branch such as a scout leader or in fellowship.
- Hold or achieve a Program Support Leader Wood Badge or be prepared to do so within 12 months of appointment.

Knowledge and Experience

- Sound knowledge of the **Special Interest Area - STEM badgework**.
- Sound knowledge and understanding project planning with youth.
- Sound, evidence-based judgement and accountable decision-making.
- Proven track record of working hard with a strong results orientation.
- Proven, successful record of effective collaboration and teamwork among adults and a diverse range of stakeholders.
- Experience managing projects.

Skills

- Be able to lead, communicate with, and motivate adult Leaders.
- Demonstrate planning and delegation skills.
- Demonstrate child protection, risk management, work health and safety (WHS) and Scoutsafe skills.
- Proven ability to work with youth members.
- Maintain confidentiality.

Attitude

- Be enthusiastic with a strong commitment to Scouting Principles and the importance of the Scout Method in delivering the program utilising the Areas of Personal Growth.
- Show enthusiasm and commitment towards the importance of activities and the 'out' in Scouting.
- Be inclusive in Leadership style encouraging teams to excel.

HOW TO APPLY

To apply to be **Program Leader, STEM** please lodge an expression of interest by emailing **Felicity McNeice** felicity.mcneice@scoutsact.com.au

Please provide a statement addressing the selection criteria and explain why you would like to be **The Program Leader, STEM**.

Please include the following:

- Cover Letter that covers Name, Email Address
- No more than 2 pages that address the position you are applying for and your ideas for the role..
- Resume

Applications close: