

Parent and Student Profile Overview

This guide outlines what information is visible between parent/guardians

Parent/Guardian Information Sharing

To ensure privacy and clarity in the management of student records, Consent2Go provides an option for parents/guardians to control whether their information is shared with the other guardian within Consent2Go.

Each parent/guardian profile has an "Information Shared" setting, which can be set to either Yes or No.

- **Yes:** If set to "Yes," Guardian 2 will have access to view the details of the Guardian 1 who has opted to share their information.
- **No:** If set to "No," Guardian 2 will not be able to see any details for Guardian 1.

This feature is designed to give parents/guardians control over their privacy while ensuring the necessary information is accessible by the school for effective communication and event management.

This option is always set to **No** by default. Guardians must opt in to this, as the system will never assume information can be shared. This can be changed via a profile update or event invite, by editing the toggles in the question shown below.

Yes No
 Can Guardian Name review and edit my details?

Parent/Guardian Profile Details

The information captured for parent/guardians within Consent2Go is customisable by the school, so may be different in each scenario.

Generally speaking, parent profiles contain the below information:

- Title, First & Last Name
- Work or Mobile Number
- Email
- Address

More fields may become available depending on your school.

This information is able to be shown or hidden from the other guardian using the feature described above.

Student Profile Information

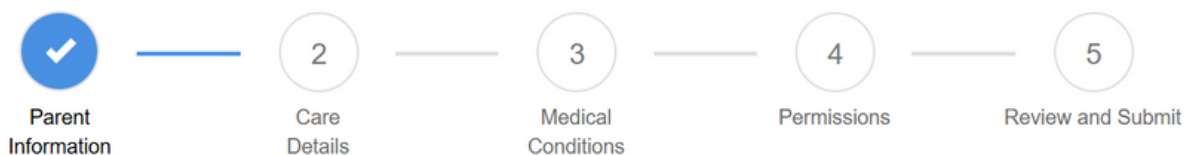
With the exception of the parent profile mentioned above, all other information visible in a student's profile update or event invite can be seen by both guardians.

This includes:

- Emergency Contacts
- Student Care Details, e.g;
 - Non-medical dietary requirements
 - Medicare card details
 - Private health or medical contact information
 - Swimming ability
 - Immunisation status or documents
- Student Medical Conditions & Action Plans
- School-based Permissions, e.g.;
 - Over the counter medication
 - Photo permissions

Summary

There are 5 stages in a profile update:



Stage 1 - Contains the guardian profiles. If the parent has opted into sharing their information these details will become available to the other guardian. This stage also contains Emergency Contacts that are visible to both guardians on file.

Stages 2 to 4 - These contain the student's care details, medical conditions and permissions and are visible to both parents on file.

Stage 5 - This shows a summary of the visible information and allows the parent to submit the profile update.

For more information about your specific profile, please contact the school.